

October, 2006

Dear Project EASIER Contact Persons:

Response to Request for Timely Data

Thank you! By the middle of October, over 50% of all school districts had submitted fall Project EASIER files. This far exceeds past collection cycles. The efforts being made by districts to meet the November 3 deadline for certification are very gratifying.

Assistance

Remember that assistance is always available from the Project EASIER staff. Do not hesitate to contact a consultant for help. During the week of October 30, staff will be available until 8:00 pm. Here is the staff schedule for the extended hours:

Monday (10/30)

Margie Hanson
margaret.hanson@iowa.gov

Tuesday (10/31)

Carla Schimelfenig
carla.schimelfenig@iowa.gov

Wednesday (11/1)

Janell Brandhorst
janell.brandhorst@iowa.gov

Thursday (11/2)

Beth Schildroth
beth.schildroth@iowa.gov

November 3 Certification Deadline

The deadline for file certification is November 3. If you find that you cannot meet this deadline, contact Kim Wilson at 515-281-3757 or kim.wilson@iowa.gov for an extension. Provide the reason for the delay and a projected certification date. Districts that do not meet the deadline and do not request an extension will be contacted.

Thank you.

Coleen McClanahan
Project EASIER Manager